

**National Institute of Plant Genome Research**  
**Arun Asaf Ali Marg, Post Box No. 10531, New Delhi – 110 067**

संख्या : 8/2018-19/रा.पा.जी.अनु.सं./एस एंड पी

दिनांक: 14/8/2018

विषय / Subject: मुहरबंद कोटेशन का निमंत्रण / Invitation of Sealed Quotations

Sealed Tenders are invited on behalf of Director, NIPGR from the Original Equipment Manufacturer or their authorized dealers for the purchase of **02 nos. of Analytical Balance** for the laboratory of our Institute, as per the following specifications in two bid system.

**Technical Specifications**

1. Minimum capacity of the balance must be 210-220 g.
2. The full range readability must be 0.1 mg and repeatability must be 0.1 mg or better.
3. Minimum weight that can be weighed must be 2 mg or better.
4. Overall weight of the balance should not be more than 5 kg.
5. The balance must come with RS232 port (to connect Computer).
6. Balance should have weighing pan size of 9-95mm.
7. The balance must have option for dynamic weighing and totaling of weight.
8. Balance must have automatic internal adjustment for weighing.
9. Level indicator should be in front of the balance.
10. Balance must have overload protection.
11. Balance must have smart track for showing how much weighing range has been used.
12. Balance should have solid metal base.
13. The balance must have clear high contrast display for error free reading and large font size of numbers to read it without any difficulties, even from a distance or at an awkward angle.
14. Minimum two year comprehensive

You are therefore requested to please send your offer in **two bid system** indicating the maximum discount offered, installation charges along with a copy of authorization certificate, issued by the Principals/OEM. **The prices and taxes should be quoted separately in the Bid.** The quotations must accompany a Demand Draft amounting to ₹ 4,400/- (Rupees Four Thousand Four Hundred only), being the EMD in the name of Director, NIPGR, New Delhi and must be sent in a **Sealed Envelope** duly super-scribed on top of envelope as "**Quotation for 02 nos. of Analytical Balance**" so as to reach to the undersigned latest by **04/9/2018 (3:00 PM)**, the same shall be opened on same day at **3.30 PM**.

धन्यवाद,

(क्रय एवं भंडार अधिकारी)

Encl: Terms & Conditions (Annex – I)

**National Institute of Plant Genome Research**  
**Arun Asaf Ali Marg, Post Box No. 10531, New Delhi – 110 067**

Annexure – I

**नियम और शर्तें:**

- The tender document can be obtained from our Office on payment of ₹ 500/- (Rupees Five Hundred only) from 14/8/2018 to 31/8/2018 (01:00 P.M.). The tender document is also available on <https://eprocure.gov.in> and can also be downloaded free of cost from our website [www.nipgr.ac.in](http://www.nipgr.ac.in).
- Every tender shall be accompanied with the required Earnest Money Deposit in the form of Demand Draft drawn in favour of the "Director, NIPGR" payable at New Delhi. Any tender not accompanied by such earnest money will be rejected straight away.
- The rates quoted in the tender shall remain valid for a period 180 days from the date of issue of Award Letter. No tenderer can withdraw/or modify his tender or revoke the same within the said period. If a tenderer on his own withdraws or revokes the tender or revises or alters or modifies the tender for any item or condition within the period mentioned in the tender notice, his earnest money deposit shall stand forfeited. Notwithstanding foregoing, the Institute reserves the right to take other actions as deemed appropriate. In case the successful tenderer after award of acceptance of work fails to perform as per work order or violates any condition of tender, the security deposit/ performance security will be forfeited/encashed.
- NIPGR does not bind itself to accept the lowest or any tender and reserves the right to reject any or all tenders without assigning any reason.
- In two-bid system the tenders should be submitted containing (a) Technical Bid consisting of all technical details along with commercial terms and conditions and (b) Financial Bid indicating item wise price for the items mentioned in technical bid. The technical bid and financial bid should be sealed by the bidder in separate covers duly super scribed and both these covers must be put in a bigger cover which should also be sealed and duly super scribed. NIPGR will not pay any expense, whatsoever incurred by tenderer for the preparation and submission of tenders.
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- The notice inviting tender, will form part of the contract agreement to be executed by the successful tenderer with the NIPGR.
- All the correspondence on the tender shall be addressed to the Director, NIPGR, Aruna Asaf Ali Marg, New Delhi and any communication addressed to anyone else shall not in any manner to be binding upon the NIPGR, Aruna Asaf Ali Marg, New Delhi.
- The tenderer shall submit a copy of PAN/TIN/GST numbers allotted to them.
- NIPGR reserves the right to change the quantities of the units while issuing the letter of award of work.
- The successful tenderer shall be required to deposit an amount equal to 10% of the Tender value as Performance Security after adjusting the Earnest Money Deposit within 10 days from the date of issue of letter of acceptance. Performance Security may be deposited in the form of Demand Draft or Bank Guarantee from State Bank of India Or any Scheduled bank which shall be valid till completion of the warranty period of quoted / ordered items. In case of violation of any condition of Tender, the Security Deposit / BG will be forfeited / revoked.
- The rates shall be inclusive of Transportation, loading, unloading, taxes etc., nothing extra will be paid.
- The supplier should be responsible for any damage and site clearance and nothing extra shall be paid.
- The bidder shall show the rate of GST and tax component in the financial bid separately. The GST shall be paid @ 5% as per GOI notification Nos. 45/2017 & 47/2017 dated 14/11/2017. The exemption certificate shall be provided at the time of placing Supply Orders.

(क्रय एवं भंडार अधिकारी)

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**PRICE BID**

S.No.	Description	Qty.	Amount in ₹ (FOR) / Foreign Currency (CIF) / CIF)
1	<p><b>Analytical Balance</b></p> <ol style="list-style-type: none"><li>1. Minimum capacity of the balance must be 210-220 g.</li><li>2. The full range readability must be 0.1 mg and repeatability must be 0.1 mg or better.</li><li>3. Minimum weight that can be weighed must be 2 mg or better.</li><li>4. Overall weight of the balance should not be more than 5 kg.</li><li>5. The balance must come with RS232 port (to connect Computer).</li><li>6. Balance should have weighing pan size of 9-95mm.</li><li>7. The balance must have option for dynamic weighing and totaling of weight.</li><li>8. Balance must have automatic internal adjustment for weighing.</li><li>9. Level indicator should be in front of the balance.</li><li>10. Balance must have overload protection.</li><li>11. Balance must have smart track for showing how much weighing range has been used.</li><li>12. Balance should have solid metal base.</li><li>13. The balance must have clear high contrast display for error free reading and large font size of numbers to read it without any difficulties, even from a distance or at an awkward angle.</li><li>14. Minimum two year comprehensive</li></ol>		